



Filtration System

For Water Dispensers

Système de Filtration

Pour les Distributeurs D'eau

Sistema de Filtración

Para Dispensadores de Agua



Use & Care Guide

Guide d'utilisation et d'entretien

Guía de uso y mantenimiento

CAUTION: Before using the water filtration system, read this manual and follow all safety rules and operating instructions.

MISE EN GARDE : Avant d'employer le système de filtration d'eau, lisez ce manuel et suivez toutes les règles de sécurité et les consignes d'utilisation.

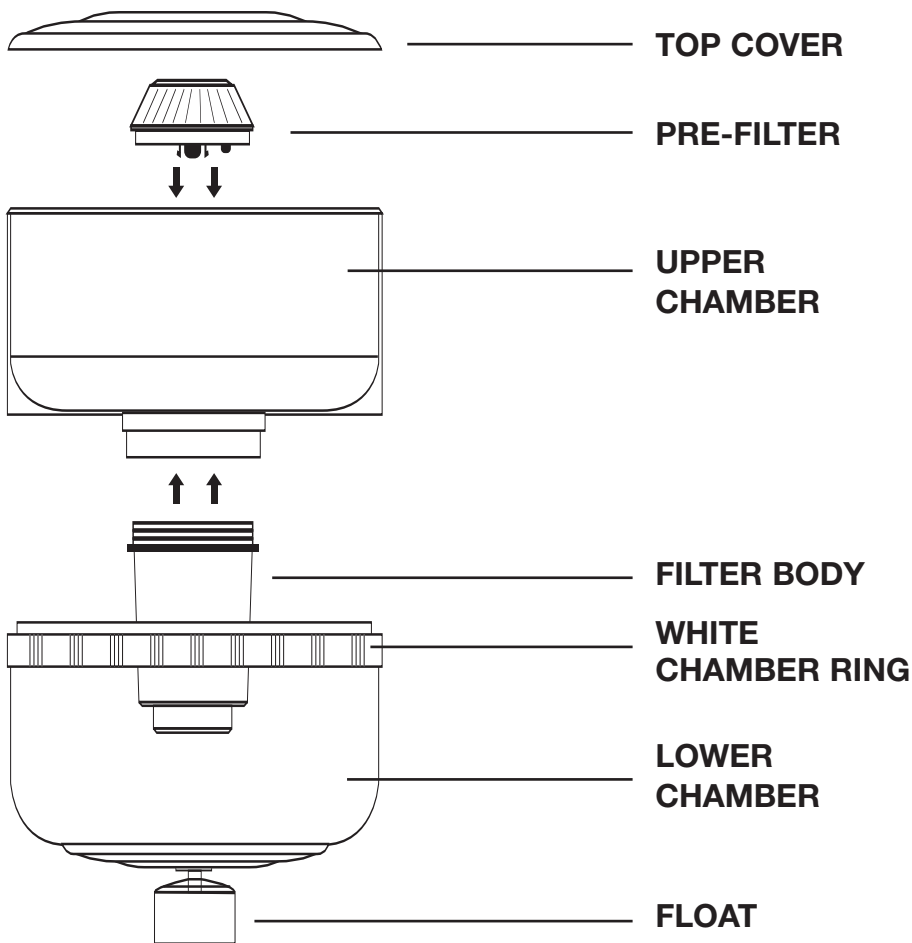
PRECAUCIÓN: Antes de usar el sistema de filtración, lea este manual y siga todas las reglas de seguridad e instrucciones de funcionamiento.

YOUR GREENWAY® WATER FILTRATION SYSTEM

Thank you for purchasing the Greenway® Water Filtration System for water dispensers.

We have carefully engineered your filtration system to produce great-tasting, healthier water directly into your water dispenser without the hassles of lifting heavy bottles of water or returning the empties ... all at a fraction of the cost of bottled water.

Please read the enclosed operating instructions carefully and retain this booklet for future reference.



OPERATING INSTRUCTIONS

Getting your Water Dispenser Ready for the Greenway® Water Filtration System

IMPORTANT: The Greenway® Water Filtration System is designed to fit all Greenway® water dispensers and most other brand names.

Depending on your water dispenser, you may have to remove the bottle support collar and/or piercing valve from your dispenser in order for the filtration system to fit. **(See FIGURE A, page 5.)**

CAUTION! Once the filtration system is placed on the water dispenser it should fit level and secure. The float mechanism that fits inside the water dispenser must NEVER be obstructed and be allowed to operate freely!

GETTING STARTED

Wash all parts in warm soapy water before initial use. Rinse and dry thoroughly. **THE PARTS ARE NOT DISHWASHER SAFE!**

IMPORTANT

- DO NOT WASH the multi-stage filter or pre-filtration parts.
- Soak the multi-stage filter in cold tap water for 30 minutes before using.
- FLUSH the filter under the tap for 30 seconds and shake gently.

ELECTRONIC FILTER CHANGE REMINDER

To turn on the electronic filter change reminder, press the “reset” button until 180D flashes on the display. The counter will begin to count down the days from 180 and will be decreased by 1 day every 24 hours until the display reads 0000D. It will then be time to replace your filter. The same procedure applies for resetting the filter change reminder after a filter has been changed.



**Greenway® Long Life Multi-Stage
Replacement Filter:**

GWF3

Available online at

www.greenwayhp.com

OPERATING INSTRUCTIONS

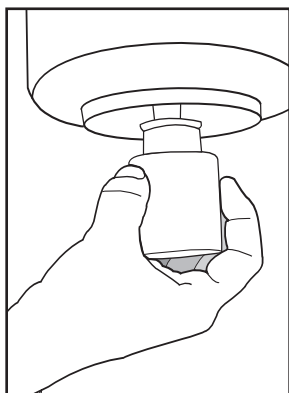


FIGURE A

Lower Chamber Assembly (FIGURE A)

Attach the float into the threaded float base at the bottom of the lower chamber. Place the assembled lower chamber on the water dispenser. Place white chamber ring on top of the lower chamber.

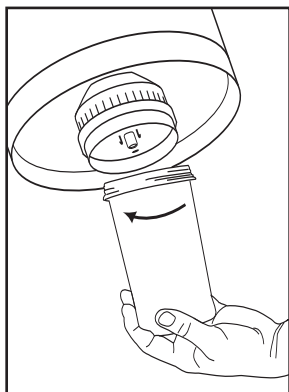


FIGURE B

Upper Chamber Assembly (FIGURE B)

1. With clean hands, completely submerge filter under cold water by holding it down until the filter no longer releases air bubbles. Let soak for 30 minutes.
2. Align the two ports at the bottom of the pre-filter with the holes in the upper chamber of the filtration system and snap it into place. (Take care to align locking tabs with the centre hole.)
3. Align the post at the center of the top screen of the filter body with the center port on the pre-filter and twist the filter body on the base of the upper chamber of the filtration system.
4. You can now place your filtration system on top of your water dispenser and enjoy cleaner, great-tasting water!

Securely tighten the filter to the housing to make a tight seal for improved filtration and to reduce the possibility of a leak.

MAINTENANCE, CLEANING, STORAGE

Filling the Filtration System

1. Remove the top cover.
2. Pour cold tap water into the upper chamber. (For best results always use "COLD" tap water) CAUTION – NEVER USE HOT WATER! NEVER REMOVE THE WATER FILTRATION SYSTEM TO FILL AT THE SINK, ALWAYS USE A PITCHER TO FILL!
3. Use the guide on the side of the chamber so you don't overfill. TO AVOID LEAKING, DO NOT EXCEED THE 7 L (1.8 gal) MAX.
4. Replace the top cover.
5. For best results, add water regularly to ensure the multi-stage filter is immersed in the lower chamber at all times between the "MIN" and "MAX" levels indicated on the lower chamber.

CAUTION! Never use water that is microbiologically unsafe or of unknown quality without adequate disinfection before or after the filtration system.

Helpful Tips

1. Keep your water filtration system in a dry place and out of direct sunlight.
2. Do not add water when the lower chamber is full to avoid water overflowing. Use the guide on the side of the lower chamber and add water to the upper chamber only when needed. DO NOT EXCEED THE "MAX" LEVEL ON THE LOWER CHAMBER GUIDE!
3. For best filtration results, the multi-stage filter should remain immersed between the "MIN" and "MAX" levels indicated on the lower chamber.
4. Never use hot water for filtering or soaking.
5. Your Greenway® Long Life Multi-Stage Filter will last up to 6 months and filter over 800 litres (211 gallons) of water.
6. The top cover has a filter replacement reminder that will indicate when it is time to change your filter, (**see Electronic Filter Change Reminder on page 2**).
7. When replacing the multi-stage filter, you should rinse out the entire water filtration system.
8. Use only Greenway® approved Long Life Multi-Stage Filters (GWF3). Follow the replacement instructions on the filter carton.
9. Always fill the upper chamber of the water filtration system using a pitcher of water while it is on top of your water dispenser. Never remove the water filtration system or upper chamber to fill.

Cleaning the Water Filtration System

The outside of the water filtration system can be wiped with a damp cloth at any time.

When the multi-stage filter is being replaced you should rinse out the top and bottom sections of the upper and low chamber.

After replacing the multi-stage filter, ensure to thoroughly rinse out the top and bottom chambers.

IMPORTANT: ALL PARTS ARE NOT DISHWASHER SAFE!

“QUICK” TIPS

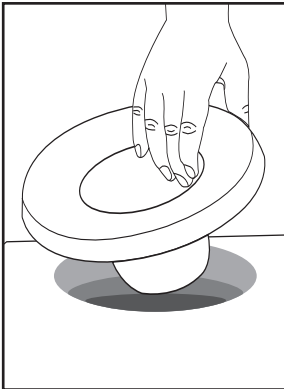


FIGURE A

1. Soak the multi-stage filter in cold tap water for 30 minutes before using.
2. Remove the bottle support on your water dispenser by turning counter-clockwise and lifting it up. The water filtration system will not operate with a piercing valve and the float mechanism must be unobstructed. **(FIGURE A)**
3. Please ensure the float valve is securely in place by screwing it into the bottom of the lower chamber. **DO NOT OVER TIGHTEN. (FIGURE B)**

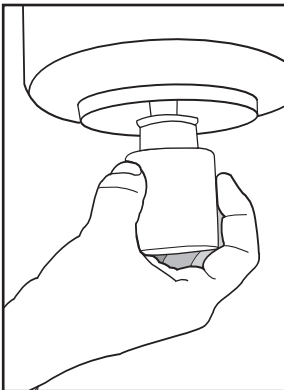


FIGURE B

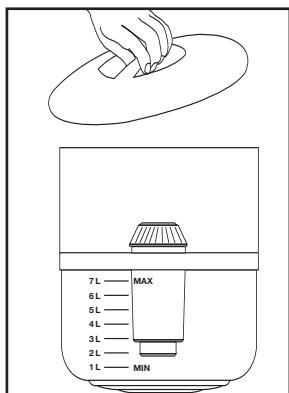


FIGURE C

4. **ALWAYS** fill the upper chamber with cold tap water using a pitcher (not supplied). Never remove the upper chamber of the water filtration system from the water dispenser when filling. **DO NOT OVERFILL. (FIGURE C)**
5. Use the measuring guides on the side of the water filtration system and add water to the upper chamber when needed. Keep the water level in the lower chamber between the “MIN” and “MAX” levels so the multi-stage filter is immersed at all times.

FREQUENTLY ASKED QUESTIONS

Q How long will it take for the water to filter through?

- A** It takes approximately 20 to 30 minutes to process the initial batch of 5 litres of water. It will get quicker as you add water while keeping the multi-stage filter moist in the lower chamber between the “MIN” and “MAX” levels. Dispensing water from the dispenser, while pouring in water to be filtered will increase the processing time.

Q. There appears to be some carbon dust in my water when getting started, What should I do with this?

- A** When a new filter is installed, it is common to have carbon particles in the first batch of filtered water. Every time you replace your filter, discard the first 4 glasses from each dispensing tap or button. This does not need to be repeated every time you refill the filtration system.

Q. The water filtration system does not fit my water dispenser?

- A** The Greenway® Water Filtration System is designed to fit all Greenway® water dispensers and most other major brands. Most dispensers have a bottle support that has to be removed. If you are having difficulty removing the bottle support, it is possible there is no bottle support to be removed. Please contact the manufacturer of your water dispenser or refer to your water dispenser owner’s manual.

GOING AWAY ON VACATION

When not using the water filtration system for more than a week or when going on vacation, please ensure the lower chamber is full and the filter immersed in water, as the multi-stage filter will dry out. Always drain out any residual water when ready to start using it again. If the water filtration system has not been used for an extended period of time, please replace the multi-stage filter and rinse out top and bottom chambers.

TROUBLESHOOTING

| Problem | Possible Cause | Suggested Solution |
|------------------------------|---|---|
| Water is leaking out | 1. The water filtration system is not sitting straight or the float mechanism is obstructed. | Make sure the water filtration system is sitting flat on the water dispenser (make sure the bottle support collar or the spike has been removed). |
| | 2. The float seal is not inserted correctly or is not sealing due to residue or charcoal particles. | Ensure the float seal is inserted correctly and any residue is wiped away. |
| Water will not filter | 1. The lower chamber is full of water which is causing it to overflow. | Drain out some of the water. |
| | 2. Pre-filtration system is blocked. | Do not add water to the upper chamber if the lower chamber is full. |
| | 3. Multi-stage filter is blocked. | Replace pre-filtration system. Replace with new Greenway® Long Life Multi-Stage Filter. |